October 29, 2025

[Name] [Street Address] [City, State, Zip]

Re: Coquina Cove Drainage Improvement Project
Notice of Upcoming Construction

Dear [Name]

We hope this notice finds you well. We are writing to provide you with an update regarding the commencement of the Coquina Cove Drainage Improvement Project. Construction activities are expected to start on or about November 10, 2025. Please note this is subject to change due to unforeseen conditions, adjustments in scope, or inclement weather.

Regular working hours will be Monday through Friday, from 7:00 AM to 5:00 PM. While occasional night or weekend work may be necessary, residents will receive advance notice of any activities scheduled outside normal working hours.

During construction, residents may experience temporary inconveniences such as detours, dust, and brief interruptions in water service. To ensure safe passage around work zones, maintenance of traffic devices (such as cones, barricades, and signage) will be placed to guide motorists and pedestrians.

We sincerely appreciate your patience, understanding, and cooperation during this important infrastructure improvement project. Your support is essential in helping us complete these upgrades safely and efficiently.

If you have any questions, concerns or would like additional information, please contact the project hotline at (561) 597-2518 or Info@TheMerchantStrategy.com or visit the FAQ section of the project website at https://coquinacoveproject.com. Thank you for your understanding and cooperation.

Thank you,

Keith Webber, P.E, PMP, ENV-SP Assistant Director Utilities-Engineering.